

**PLANO INDEPENDENT SCHOOL DISTRICT
Job Description**

Job Title:	INSPIRE Program In-Home Parent Trainer	Wage/Hour Status:	Exempt
Reports To:	Special Education Coordinator/Director	Pay Grade:	820/830
Dept./School:	Special Education INSPIRE Program	Date Revised:	07/30/19

Primary Purpose:

Work with parents, students, and school staff to identify effective strategies to promote positive behavior and generalization of student IEP skills across home and school environments for students in the INSPIRE Program who have significant social, emotional, and behavioral challenges. The goal of the INSPIRE Program is to create a safe educational community where students with significant needs in the areas of social, emotional, behavioral, and academic skillsets can stabilize to the degree that they are able to reintegrate back into the broader school community.

Qualifications:

Education/Certification:

Master's Degree in education/behavior-related field or Social Work (preferred)

Valid Texas Teaching Certificate or Master's level license in a related field

BCaBA or BCBA (preferred)

Special Knowledge/Skills:

Knowledge of evidence-based intervention strategies for students exhibiting significant social, emotional, and behavior challenges

Experience:

Previous experience working with students who have more significant social, emotional, and behavior difficulties and experience in working with parents who have a child with a disability

Major Responsibilities and Duties:

Liaison will observe classroom activities and structure in order to support parents in implementing similar procedures and supports at home

Foster positive school and home relationships by initiating practical and effective activities for the purpose of assisting families in management of the student at home

Design parent training session to address the needs of students in the INSPIRE Program

Promote leadership efforts to meet campus and district goals through activities such as collaborating with parents, teachers and students

Work cooperatively with teachers, parents and students to identify and implement appropriate behavior interventions that can be applied across the home and school settings

Collaborate with Special Education Counselor/Social Worker in making home visits and parent training/support groups as needed to support student progress

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Collaborate with program staff and other program related services providers to develop IEP's, behavior intervention plans, Student Safety Plans, and support implementation of evidence-based social, emotional, and behavior interventions

Manage administrative and fiscal responsibilities by supervising or directly completing required assessments, report writing, documenting services provided and identifying appropriate district or contracted staff to participate at ARD meetings

Facilitate positive student behaviors through activities such as systemically helping parents, teachers and students develop pro-social behavioral interventions and positive behavioral supports, Functional Behavior Assessments, and Behavior Intervention Plans

Supervise the referral process to evaluate the need for the related services of parent training and in-home training to ensure timelines for services are met

Promote a positive tone for school/community relations by leading parent groups and work collaboratively between home and school

Obtain and maintain Crisis Prevention Institute (CPI) Texas Behavior Support Initiative (TBSI) training and participate as a member of the program Core Team as needed

Participate in after school debriefing as postvention for any program crisis events as needed

Follow all rules, regulations, and policies of Plano ISD and follow directives from supervisor

Follow attendance policy as assigned by supervisor

Perform other functions that may be assigned by the Administration and/or supervisor

Working Conditions:

Mental Demands:

Ability to communicate effectively (verbal and written); maintain emotional control under stress.

Physical Demands/Environmental Factors:

Frequent district wide travel; occasional prolonged and irregular hours; work with frequent interruptions; frequent standing, stooping, bending, kneeling, pushing, and pulling; use of computer and repetitive hand motions; lifting up to 50 pounds; willing and able to restrain/hold/transport and utilize quick body movements as indicated in the Behavior Intervention Plan or district/program crisis protocols in the course of working with children with challenging behavior

Acknowledgment:

Any work-related experience or additional education/training resulting in acceptable proficiency levels in the above required knowledge, skills, and abilities may be an acceptable substitute for the above specified education and experience requirements at the sole discretion of District Administration.

Approved By: W. Noel McBee, Compensation Coordinator **Date:** 07-30-2019

The above statements are intended to describe the general purpose and responsibilities assigned to this job and are not intended to represent an exhaustive list of all responsibilities, duties, and skills that may be required. District administration and/or my supervisor has the right to add or change duties at any time. This job description supersedes all prior job descriptions for this position as well as rescinding all past and present job descriptions that do not reflect the current requirements of this position.

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My signature below indicates I understand and acknowledge my job description.

Employee Signature: _____

Date: _____